

# FLORIDA CERTIFICATION BOARD



A Private, Not-For-Profit  
Corporation

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To: Certified Child Welfare Professionals  
From: Amy Farrington, Director of Certification  
Re: Waiver of Late Fee  
Date: October 31, 2017

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The FCB is pleased to let you know that due to the aftermath of Hurricane Irma, the FCB is waiving the \$50 per credential late fee for all child welfare credentials that are renewed in the month of November 2017.

Please make note of the following:

1. Credentials with an expiration date of October 31, 2017 are actually valid until November 30, 2017. The FCB has a one-month late period (November 1 – November 30) where credentials are considered active even though the expiration date says October 31, 2017. All certified professionals are valid until November 30, 2017. On December 1st, the system will switch all non-renewed credentials to inactive status.
2. Some individuals hold more than one credential and their employer is paying for one credential at the full \$200 rate. If you fall into this category and will be self-paying for the other credential(s), please wait until FCB receives and applies the employer payment before going online to pay the reduced rate for your additional credentials. As FCB is still receiving and applying employer payments, the additional month without a late fee will assist people who are waiting to renew their additional credentials.
3. Non-payment by midnight, EST on November 30, 2017 will result in the credential being placed on inactive status. The reinstatement process includes the current renewal fee (\$200), the reinstatement fee (\$150) and passing the current exam (\$100). **FCB strongly encourages everyone to renew before November 30, 2017.**
4. Regardless of assistance from the employer and/or FCB, each certified person is **individually responsible** for ensuring that: (1) their name was submitted to FCB; and/or, (2) they have paid their fees before November 30, 2017. **CHECK YOUR ONLINE ACCOUNT AND/OR WITH YOUR EMPLOYER IF YOU ARE NOT SURE** all renewal activities have been completed.

Thank you for your cooperation. If you have any questions, please call the office at 850-222-6314 for assistance.