



Florida Certification Board CRPS or CRSS Scholarship Application

SCHOLARSHIP PROGRAM

The Florida Certification Board, through funding from the Florida Department of Children and Families, Office of Substance Abuse and Mental Health (Contact #LH290) announces a **scholarship program for persons seeking certification, reinstatement or renewal as a Certified Recovery Peer Specialist or a Certified Recovery Support Specialist.**

Scholarships are available now through June 30, 2026. To apply, interested people **must attest to financial need**, by completing the FCB Scholarship Application Form for financial assistance with application, certification examination, reinstatement and/or renewal fees. All applicants will receive award notice within five (5) business days after FCB receives the application.

Once approved for financial assistance, recipients must use the scholarship **within 90 days** by completing the online credential application at www.flcertificationboard.org and clicking on My Account or **it will be voided and another Scholarship Application must be submitted.**

Please note approval for scholarship funds may be voided if our funds are exhausted prior to the end of our fiscal contract. You will be notified if this occurs and may be responsible to pay any fees due at that time.

Award criteria:

- Resident of Florida; U.S. citizen or otherwise authorized to work in the United States
- Financial need

SCHOLARSHIP FUNDS PERTAIN TO THE FOLLOWING FEES

- **Certification Application:** When submitting a scholarship request for certification application fees, applicants must first create an online account and then complete the online certification application.
- **Certification Examination:** The scholarship for an examination will cover up to one re-test.
- **Upgrade Fee:** The scholarship for the provisional certification upgrade to full certification.
- **Reactivation Fee:** If requesting financial assistance to reinstate an inactive CRPS or CRSS certification, applicants must also complete a Certification Reinstatement Application. Inactive status refers to a credential that has lapsed (Inactive status) for less than three years.
- **Reinstatement Fee:** If requesting financial assistance to reinstate an inactive CRPS or CRSS certification, applicants must also complete a Certification Reinstatement Application. Inactive status refers to a credential that has lapsed (Inactive status) for less than three years.
- **Continuation Fee:** If application completion takes longer than the allotted one-year period, an applicant can submit a scholarship application for this fee which will give the applicant another year to complete the certification process.
- **Renewal Fee:** The CRPS and CRSS credentials renew annually; scholarship requests must be made annually if financial need is relevant. The fee can be requested in conjunction with a reinstatement if the credential has been inactive for less than three years. If inactive credential has lapsed for more than three years, a new, full certification application and examination is required.

IMPORTANT NOTE: Scholarship funds are not available for the \$30 that is charged as a proctoring fee at testing centers.

DIRECTIONS

Upon completion, please submit the form directly to the FCB via mail, email or fax:

Mail: Florida Certification Board
Attn: Scholarship
1715 South Gadsden Street
Tallahassee FL 32301

Email: emckenzie@flcertificationboard.org or
admin_assist@flcertificationboard.org
Fax: (850) 222-6247
Subject Line: Scholarship Application Request



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Section 4 – Attestation of Financial Assistance

To the best of my knowledge, I have provided the Florida Certification Board with accurate information concerning all questions on this application. **I verify that I am in need of financial assistance to apply for, renew or reinstate a certification as either a Certified Recovery Peer Specialist (CRPS) or a Certified Recovery Support Specialist (CRSS).** I understand that funds are limited and are intended for those who require financial assistance due to limited or no income, have no other means of financial support or do not receive reimbursement or payment from their employer for certification.

By signing this form, you are attesting that you are currently in a financial hardship and need assistance with paying the required fee.

Signature *(FCB accepts manual and electronic signatures)*

Date

For FCB Office Use Only

Date Received:

Staff Reviewed:

Amount of Assistance Awarded: