Directions: Provide the requested information for each training event you are submitting to document compliance with the CTP Training Requirement. There is space for six training events. Save as many copies of this form as necessary to document the full training requirement. Ensure supporting documentation is provided for each claimed training event.

Part 1: Applicant Information. Enter requested information exactly as it is associated with your FCB account.

Applicant Name _____

Email Address _____ Phone Number _____

Master Credential Name & Number _____ Expiration Date _____

Training Event 1

Which training content area does this event align with?

❐ Client Care in a Virtual Environment
❐ Technology and Telepresence ❐ Special Regulatory, Legal, and Ethical Issues in a Virtual Environment

What is the **name** of the training event? _____

Who **provided** the training event? _____

When was the training event held? Start Date _____ End Date _____

How many hours of training are you claiming from this event? _____

What type of supporting documentation are you providing?

❐ Training Certificate ❐ College/University Transcript (include course description) ❐ Employer LMS/Training Report
❐ Other (describe) _____

Provide a brief explanation of the relationship between this event and the training topic indicated above.

Training Event 2

Which training content area does this event align with?

❐ Client Care in a Virtual Environment
❐ Technology and Telepresence ❐ Special Regulatory, Legal, and Ethical Issues in a Virtual Environment

What is the **name** of the training event? _____

Who **provided** the training event? _____

When was the training event held? Start Date _____ End Date _____

How many hours of training are you claiming from this event? _____

What type of supporting documentation are you providing?

❐ Training Certificate ❐ College/University Transcript (include course description) ❐ Employer LMS/Training Report
❐ Other (describe) _____

Provide a brief explanation of the relationship between this event and the training topic indicated above.

Training Event 3

Which training content area does this event align with?

❏ Client Care in a Virtual Environment

❏ Technology and Telepresence   ❏ Special Regulatory, Legal, and Ethical Issues in a Virtual Environment

What is the **name** of the training event? _____

Who **provided** the training event? _____

When was the training event held?   Start Date _____   End Date _____

How many hours of training are you claiming from this event? _____

What type of supporting documentation are you providing?

❏ Training Certificate   ❏ College/University Transcript (include course description)   ❏ Employer LMS/Training Report

❏ Other (describe) _____

Provide a brief explanation of the relationship between this event and the training topic indicated above.

Training Event 4

Which training content area does this event align with?

❏ Client Care in a Virtual Environment

❏ Technology and Telepresence   ❏ Special Regulatory, Legal, and Ethical Issues in a Virtual Environment

What is the **name** of the training event? _____

Who **provided** the training event? _____

When was the training event held?   Start Date _____   End Date _____

How many hours of training are you claiming from this event? _____

What type of supporting documentation are you providing?

❏ Training Certificate   ❏ College/University Transcript (include course description)   ❏ Employer LMS/Training Report

❏ Other (describe) _____

Provide a brief explanation of the relationship between this event and the training topic indicated above.

Training Event 5

Which training content area does this event align with?

❑ Client Care in a Virtual Environment
❑ Technology and Telepresence   ❑ Special Regulatory, Legal, and Ethical Issues in a Virtual Environment

What is the **name** of the training event? _____

Who **provided** the training event? _____

When was the training event held?   Start Date _____   End Date _____

How many hours of training are you claiming from this event? _____

What type of supporting documentation are you providing?

❑ Training Certificate ❑ College/University Transcript (include course description) ❑ Employer LMS/Training Report
❑ Other (describe) _____

Provide a brief explanation of the relationship between this event and the training topic indicated above.

Training Event 6

Which training content area does this event align with?

❑ Client Care in a Virtual Environment
❑ Technology and Telepresence   ❑ Special Regulatory, Legal, and Ethical Issues in a Virtual Environment

What is the **name** of the training event? _____

Who **provided** the training event? _____

When was the training event held?   Start Date _____   End Date _____

How many hours of training are you claiming from this event? _____

What type of supporting documentation are you providing?

❑ Training Certificate ❑ College/University Transcript (include course description) ❑ Employer LMS/Training Report
❑ Other (describe) _____

Provide a brief explanation of the relationship between this event and the training topic indicated above.