



# Florida Certification Board Exam Confidentiality Agreement

It is critical that all candidates are aware of and follow the FCB’s Exam Confidentiality Policies. These policies are specifically designed to protect the integrity and confidentiality of FCB exam instruments before, during and after the examination process. All candidates and certified professionals are bound by these exam policies.

Penalties for violating the policy can include nullification of all exam scores, nullification of all previously earned credentials, a lifetime ban on all future certification application and examination opportunities, and potential legal action. The FCB reserves the right to sanction offenders at its sole discretion based on the severity of the offense.

Please read and acknowledge the following statements.

The FCB Exam Confidentiality Policy is maintained on our website at <https://flcertificationboard.org/policy-procedure/>.

It is your responsibility to download, read and follow the FCB Exam Confidentiality Policy. By initialing and signing below, you are acknowledging that you have read the FCB Exam Confidentiality Policy, understand that you are required to follow the policy as described, and understand that you are subject to disciplinary and potentially legal action for violating the FCB Exam Confidentiality Policy.

**By affixing my initials and signature below:**

I acknowledge that I have read a copy of the FCB Exam Confidentiality Policy, which is posted at <https://flcertificationboard.org/policy-procedure/> and will be responsible to protect the confidentiality of FCB exam items and the integrity of FCB exam instruments by following the policies.

**Your Initials:** \_\_\_\_\_

I acknowledge that I have read and understand all the obligations, duties, and responsibilities as described in the Candidate Conduct section of the Exam Confidentiality Policy and will not participate in any conduct identified as cheating before, during or after FCB exam administration.

**Your Initials:** \_\_\_\_\_

I acknowledge my responsibility to report allegations of cheating or other misconduct to the FCB.

**Your Initials:** \_\_\_\_\_

I acknowledge that penalties for violating the Exam Confidentiality Agreement by violating Candidate Conduct rules or by failure to report alleged violations of Candidate Conduct Rules may result in disciplinary and/or legal action by the FCB.

**Your Initials:** \_\_\_\_\_

**Credential Sought:** \_\_\_\_\_

**Print Full Name:** \_\_\_\_\_

**Signature** (FCB accepts manual and electronic signatures)

**Date**