



MCAP/CAP/ CPP Related Degree Equivalency Review Policy

1. Master's Level Certified Addiction Professional (MCAP), Certified Addiction Professional (CAP), and Certified Prevention Professional (CPP) applicants who hold a degree that may be related but is not specified on the FCB's list of related degrees may request an MCAP/CAP/ CPP Related Degree Equivalency Review. Equivalency reviews are conducted by FCB management staff.
2. CAP/ CPP Formal Education Requirement. All Certified Addiction Professional (CAP) applicants must hold a minimum of a bachelor's degree in a related field from an accredited college or university. Related degrees are:
 - a. Addiction Studies/Counseling
 - b. Art/Dance Therapy
 - c. Behavioral Healthcare
 - d. Child Development/Family Relations
 - e. Counseling/Guidance
 - f. Criminal Justice
 - g. Divinity/Religion/Theology (only with a concentration in counseling)
 - h. Drama/Expressive Arts Therapy
 - i. Gerontology
 - j. Health Education
 - k. Health Sciences
 - l. Human Services
 - m. Marriage and Family Counseling
 - n. Medicine
 - o. Mental Health Counseling
 - p. Music Therapy
 - q. Nursing
 - r. Occupational Therapy
 - s. Pastoral Counseling
 - t. Pharmacy/Pharmaceutical Sciences
 - u. Psychology
 - v. Public Health
 - w. Recreational Therapy/Counseling
 - x. Social Work
 - y. Sociology
 - z. Vocational Counseling
3. MCAP Formal Education Requirement. All Master's level Certified Addiction Professional (MCAP) applicants must hold a master's degree or higher in a related field from an accredited college or university. Related degrees are:
 - a. Counseling, to include:
 - Addiction Studies/Counseling
 - Marriage and Family Counseling
 - Mental Health Counseling
 - Pastoral Counseling
 - Rehabilitation Counseling
 - Recreational Therapy/Counseling
 - b. Psychology, to include:
 - Art Therapy
 - Music Therapy
 - Expressive Arts Therapy
 - c. Social Work
 - d. Advanced Nurse Practitioner with psychiatric specialty
4. Related Degree Equivalency Reviews are approved, dismissed, or denied by the FCB President/CEO, the Director of Operations, and/or the Director of Certification. The decision is final and not subject to appeal.
5. Fee: \$25.00 – Paid by Check or Money Order ONLY
6. Application Requirements
 - a. Complete MCAP/CAP/ CPP Related Degree Equivalency Review Application;
 - b. Submit unofficial transcript and official course descriptions and/or syllabus for relevant coursework; and
 - c. Pay \$25 fee – Paid by Check or Money Order ONLY



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Suggestions for Preparing your MCAP/CAP/CP Related Degree Equivalency Review Application

General Guidance: Applicants should review all requested information before preparing the equivalency request. If the request does not include sufficient information, the FCB will require that information be submitted before a decision can be made. If sufficient additional information is not provided, the FCB may deny or dismiss the request.

Related Degree Equivalency Review Guidance:

It is recommended that your equivalency review application include:

1. Explain why your degree should be considered a “related degree” for certification purposes. Ensure your description includes a discussion of how your coursework prepared you to work in the field of health and human services.
2. An unofficial copy of your transcript and copies of official course descriptions and/or syllabus for relevant coursework.
3. A current resume to include specific job titles, dates of employment, employers, responsibilities, and a description of programs/clients served.
4. Any additional information or documentation that you believe demonstrates that your degree is equivalent to the FCB-identified related degrees for certification purposes.

Submit your application, fee payment, and all attachments to:

Director of Certification
Florida Certification Board
1715 South Gadsden Street
Tallahassee, Florida 32301

